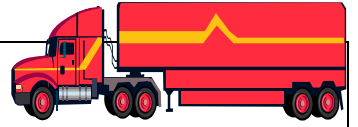


2011

# FLEETWOOD TRANSPORTATION

Services, Inc.

## "SAFETY FIRST"



VOLUME 9 EDITION 1

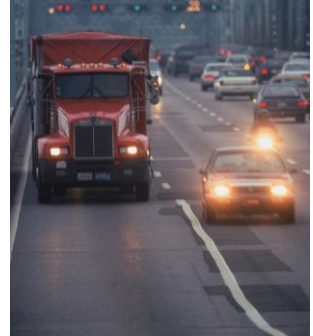
JANUARY 2011

### DRIVING IN EXTREME CONDITIONS

Even for the most experienced drivers, extreme conditions present a challenge. The key elements in a safe trip during these conditions are *awareness* and *being prepared*. Follow these simple, basic rules and you will always arrive at your destination safely.

#### General Rules:

- Reduce speed.
- Increase following distance.
- Signal well in advance.
- Avoid abrupt steering, braking and accelerating.
- Check the weather before your trip.
- Give yourself plenty of time.
- Check tires, wipers, washers, mirrors, lights and first aid kit.



#### FOG:

- Ability to judge distance is severely reduced. *CAUTION* is the rule when visibility is poor.
- If you can see six vehicle lengths ahead of you, 20-30 mph should be your maximum speed.
- If you can see two vehicle lengths ahead of you, 10-15 mph should be your maximum speed.
- Use your low beam headlights. Taillights help drivers behind you keep track of your location.
- Use your wipers to clear the fine mist from fog.
- Allow extra time.



#### RAIN:

- Most common reduced traction situations are; rain mixed with dirt, oil, and grease.
- Drive the "wipes" (existing tire paths) to get maximum traction.
- "Paths of Light" driving: make use of reflections that occur when roads are wet. Hydroplaning is the loss of traction that occurs due to excessive speed, under inflated or worn tires while driving on wet roads.
- Traction is only present when your tires are in contact with the road. *Slow down* and keep your tires in good condition.

#### SNOW:

- Snowy conditions will cause reduced visibility and traction. Allow for increased stopping distances and use snow chains if possible.
- Accelerating, braking, and steering should be done carefully and smoothly to minimize the chance for skids.
- Pack a winter survival kit: extra clothes, food, first aid supplies, a small shovel, and a blanket.

#### ICE:

- Improper braking can lock up your wheels, causing loss of control.
- Improper steering can throw you out of control.
- Over accelerating can start your drive wheels spinning.
- Don't tailgate! Increase vehicle braking distance four to ten times from what is needed on a dry pavement.



Driving "too fast for conditions" causes accidents. *Slow down and get home safely.*

Tonya Malnar --Manager, Compliance & Benefits

### REMINDER

**Drivers, it is very important that you check your permit book to ensure you have the most up-to-date permits and registrations. All Louisiana overweight permits expired at the end of December. Make sure you have yours, and if you do not, please call me so that I can order it for you.**

Thank you  
Juany Vasquez  
Plate and Permit Clerk





# REMINDER FROM DRIVER PERSONNEL

**DRIVERS:** Please make sure that your contact information, drivers medical exam ( DOT Physical ) and your commercial drivers license are all up to date, to avoid any inconvenience to you. This should be done at least ONE WEEK in advance of your expiration date.  
"REMEMBER TO KEEP IT SAFE"

LaWanda White  
Driver Personnel



## Owner Operators:

Effective January 1, 2011, monthly maintenance reports will be due on ALL Owner Operator equipment, both tractors and trailers. It is very important that all maintenance reports be kept up-to-date and accurate. Any equipment that repeatedly has "none" on the monthly report or does not have monthly reports on file will have to have a bi-annual inspection. These inspections will be done at the Diboll, TX shop or at a certified mechanic that is licensed to issue state DOT inspection stickers, at owner's expense. Please remember to turn in your monthly maintenance reports by the tenth of each month so that your file stays current. If you have any questions, please call me at the Diboll office (936)829-7060 / (800)458-4279.

Maurie McAdams  
Lease Administrator



# REMINDER

This is a reminder that ALL trip sheets and fuel receipts need to be turned in on a weekly basis. If there are any 2010 trip sheets and/or fuel receipts that have not been turned in, please do so IMMEDIATELY. It is very important that this information be turned in as it is also used for tax purposes.

Thank you,  
Fleetwood Transportation

Este es un recordatorio de que TODAS las hojas de viaje y los recibos de combustible necesitan ser entregados semanalmente. Si aun tiene hojas de viaje o recibos de combustible de el año 2010 que no se han entregado, haga favor de hacerlo INMEDIATAMENTE. Es muy importante que esta información se entregue, ya que también se utiliza para el proposito de impuestos.

Gracias,  
Trasportes Fleetwood